

**Agenda**  
**PALS Faculty Meeting**  
**February 10, 2006**

PRESENT: Bala, Benson, F. Billiot, G.P. Blount, Cammarata, Causgrove, Cook, Dial, Grise, Hickman, Loter, MacDonald, McCollough, Mott, Naehr, Silliman, Smith-Engle, Southard, Tissot.

Meeting was convened and chaired by Loter.

Announcements:

- Provost [Research Releases](#) due February 27<sup>th</sup>
- Schedule for Summer and Fall 2006 class entry:
  - 02/12 : Deadline for Rooms for 1st-year linked courses (8:00 PM).  
(usually Sun, 2 week after schedule rolled)
  - 02/13: Start "Early Shopping" for rooms for all courses (8:00 AM).  
(usually Mon, the day after the Deadline for Rooms)
  - 02/27: Start "Free for All" (8:00 AM)  
(usually Mon, 2 weeks after Start of "Early Shopping")
  - 03/13: Deadline for Data Entry (8:00 PM)**  
(usually Mon, 2 week after start of "Free for All" Summer/Fall)
  - 03/14: Proof copy of schedule sent to departments for final review  
(usually Tues, the day after the Data Entry deadline)
  - 03/14: Proof copy verified by departments  
(usually Tues, the day the Proof Copy is sent)
  - 03/15: Schedule sent to printer by Adm&Rec  
(usually Weds, the day after Proof Copy is verified – Summer/Fall)
  - 03/20: Schedule available to students on SAIL  
(two days after the Schedule is sent to the Printer)
  - 04/06: Schedule delivered to TAMUCC  
(usually 3 weeks after schedule is sent to printer)
  - 04/10/06: SAIL registration starts

1) Program Updates and Search Updates?

2) Faculty Senate [report](#) (Gregory)

**Beki reported on senate activity. There was some discussion of a faculty senate initiative to explore cost-of-living salary increases.**

3) Prep for annual evaluation cycle starts now. Click [here](#) for standard form.

**Note that the standard form needs to be changed to "calendar" year, not academic year. Those present agreed to set an April 14<sup>th</sup> deadline for completing interviews with Joe and Grady. This will allow time for creating draft reports for circulation to coordinators and the individual faculty members.**

4) Final HEF/BAT allocation: \$325K including \$104K for new vehicles. Net available is thus \$221K available.

Less Service Contracts and NMR Installation (~\$60K) = \$161K

Item:	Requester	Amount:	CUM:
Projector mounting	Grise	4000	4000
NSCS showers	Jensen	3000	7000
Molecular Lab	Cammarata*	70000	77000
Absorption Spectrometer	Causgrove	15000	92000

GPC and GC	E. Billiot*	65000	157000
Marine lab scopes	McKee	34000	191000
Fisheries materials	Stunz	12000	203000
First Year BIOL lab scopes	Grise	75000	278000
DI system	F. Billiot	20000	298000
Petrology scopes	Naehr	24000	322000

\* Not funded [last year](#)

The list above is the prioritized list from the January 2006 meeting. The \$161K available amount is likely about \$60K low. Grady reported that Dean Knull has transferred a late model dually pickup to PALS which will remove about \$30K from the requested amount for vehicles and put this amount back into the PALS HEF pool. In addition, the \$60K set aside for NMR installation is likely about twice the actual amount needed.

It was agreed that we would spend down through the prioritized list at least as far as the GPC/GC and then, depending on the available funds from the anticipated pickup truck and NMR savings, we would like be able to purchase all of the Marine lab scopes, and possibly the Fisheries materials. We would then look at any remaining balance and see if it made more sense to get a partial order of freshman lab scopes or to defer these in masse and just get the DI water system.

Jennifer commented that the dean's office would like to have some prior warning when proposals are written which may involve significant installation costs (e.g. the NMR). Joanna comments that we need to get a new autoclave into the funding request cycle. By incorporation in these minutes, this request is submitted. \$30,000 is a typical replacement cost.

Ian requested that if there are any small amounts of leftover HEF money, he would like to see copies of End Note installed in the student computers in the library.